

**Regular Council Meeting
May 21, 2019 – 6:00 p.m.**

Minutes of the Regular Meeting of the Municipal Council of the Town of Crossfield, in the Province of Alberta, held in Council Chambers with the following:

PRESENT

Mayor Tennant
Deputy Mayor Gabriel
Councillor Grace
Councillor Helfrich
Councillor Price
CAO Bosman
Recording Secretary Nash

GUESTS

Brenda Hume, Executive Director and Dirk Bannister, Board Secretary - Community Links
Mary Schulz, Resident
James Rowan, Resident

CALL TO ORDER

Mayor Tennant called the Council meeting to order at 6:00 pm p.m.

IN CAMERA

146-2019 MOVED by Councillor Helfrich that Council enter In Camera to discuss "In Camera items" as per 17 (1) & 18 (1) of the Freedom of Information and Protection of Privacy Act at 6:00 p.m. CARRIED

Recording Secretary Nash and Councillor Helfrich left the meeting at 6:37 pm by request of Council.

Councillor Helfrich returned to the meeting at 6:45 pm.

147-2019 MOVED by Councillor Grace that Council leave In Camera at 7:09 pm. CARRIED

Recording Secretary Nash returned to the meeting at 7:10 pm.

CALL THE PUBLIC MEETING TO ORDER

Mayor Tennant called the meeting to public meeting to order at 7:13 pm.

APPROVAL OF AGENDA

148-2019 MOVED by Councillor Helfrich that the agenda be accepted as prepared. CARRIED

APPROVAL OF MINUTES

149-2019 MOVED by Deputy Mayor Gabriel that the minutes of the May 7, 2019 regular Council meeting be accepted as presented. CARRIED

DELEGATIONS

Community Links - Brenda Hume,
Executive Director and Dirk Bannister,
Board Secretary

Brenda provided Council with background information on
Community Links, including their mandate and programs offered.

Stats for Community Link – Crossfield

	2015	2018
Intake at the Crossfield Office (started spring of 2015)	10	2
Intake at the Airdrie Office	121	153
Income Tax (Crossfield residents had income tax returns completed) at Airdrie office	35	38
Take Action on Bullying @ WG Murdoch (started September 2016)	0	61
Guys Circle @ Crossfield Schools # of groups held	16 2	12 2
Girls Circle @ Crossfield Schools # of groups held	10 1	10 1
Crossfield Leadership Group @ WG Murdoch (grade 7)	22	9
School Presentations @ WG Murdoch (4 Sessions)	0	198
Healthy Relationships Presentations @ WG Murdoch	0	154
# of presentations	0	6
Beyond the Hurt WG Murdoch	15	0
Beyond the Hurt the Crossfield Elementary	21	0
Crossfield Pregnancy & Beyond (started June 19, 2014)	30	17
Crossfield Pregnancy & Beyond Child Care	46	23
ASOP Intake (Crossfield residents seen at the Airdrie Office)	12	38
ASOP Presentation at the Golden Key Club	45	25
Family Respite	2	0
Family Violence Services - Counselling at the Airdrie Office	8	7
Counselling - Counselling at the Airdrie Office	18	19

Family Child Care - 2 Homes in Crossfield (parents and children)		17	
Family Resource Services - Airdrie Office *	53	29	
Family Resource Services - Crossfield Office **	0	43	
* PLAY Drop in in Airdrie			
* ASQ (developmental checkups)			
* Parent Consultation			
* Groups and Workshops			
** School Presentations for Parents - 3 sessions			
** Safe Teens @ WG Murdoch, grade 9 - 1 session			
Crossfield Residents Accessing Community Links Programming	464	855	84% increase

Further discussion was held between Council, Brenda Hume, and Dirk Bannister.

Mayor Tennant thanked Brenda and Dirk for attending the meeting.

Brenda Hume and Dirk Bannister left the meeting at 7:46 p.m.

BYLAWS

2019-07 – a Textual Amendment to the Town of Crossfield East Area Structure Plan

Discussion was held and the following motion was made:

**150-2019 MOVED by Councillor Grace that Bylaw 2019-07 – a Textual Amendment to the Town of Crossfield East Area Structure Plan be given first reading
And
That a public hearing be held on July 2, 2019 at 6:00 pm.
CARRIED**

2019-08 – Business License Bylaw

Discussion was held and the following motion was made:

151-2019 MOVED by Councillor Helfrich that Bylaw 2019-08 – Business License Bylaw be given first reading. CARRIED

**152-2019 MOVED by Councillor Grace that Bylaw 2019-08 – Business License Bylaw be given second reading.
CARRIED**

153-2019 MOVED by Councillor Price that Bylaw 2019-08 – Business License Bylaw be brought forward for third and final reading. CARRIED

154-2019 MOVED by Deputy Mayor Gabriel that Bylaw 2019-08 – Business License Bylaw be given third and final reading. CARRIED

Motion to accept the 2019 Budget **155-2019 MOVED** by Mayor Tennant that Council accept the 2019 Operating and Capital Budgets
And
Statement of Operating and Capital Reserves, allocation and contributions as presented and discussed. **CARRIED**

2019-09 – 2019 Taxation Bylaw Discussion was held and the following motion was made:
156-2019 MOVED by Deputy Mayor Gabriel that Bylaw 2019-09 – 2019 Taxation Bylaw be given first reading. **CARRIED**

157-2019 MOVED by Councillor Helfrich that Bylaw 2019-09 – 2019 Taxation Bylaw be given second reading. **CARRIED**

158-2019 MOVED by Mayor Tennant that Bylaw 2019-09 – 2019 Taxation Bylaw be brought forward for third and final reading. **CARRIED**

159-2019 MOVED by Councillor Price that Bylaw 2019-09 – 2019 Taxation Bylaw be given third and final reading. **CARRIED**

Discussion was held and the following motion was made:

2019-10 – a Textual Amendment to the Town of Crossfield Land Use Bylaw 2018- 14 **160-2019 MOVED** by Deputy Mayor Gabriel that Bylaw 2019-10 – a Textual Amendment to the Town of Crossfield Land Use Bylaw 2018- 14 under Part 5 Enforcement be given first reading
And
That a public hearing be held on July 2, 2019 at 6:30 pm. **CARRIED**

POLICIES

2019-06 – Vacant & Condemned Residential Property Tax Policy Council held discussion and the following motion was made:
161-2019 MOVED by Mayor Tennant that Policy 2019 - 06 Vacant & Condemned Residential Property Tax Policy be accepted as presented. **CARRIED**

FINANCIAL REPORTS (CHEQUE LISTING & ACCOUNTS RECEIVABLES)

162-2019 MOVED by Deputy Mayor Gabriel that the Accounts Payable, being cheques 20190813 to 201901081 in the amount of \$785,119.25, the Accounts Receivable and Bank Reconciliation be confirmed and accepted as prepared. **CARRIED**

ACTIONS AND DECISIONS

Mountain Avenue – traffic
calming measures

Council held discussion and the following motion was made:

163-2019 MOVED by Councillor Grace that Administration proceed with the implementation of traffic calming measures on Mountain Avenue from Alberta Street to Strathcona Street as follows:

**That the north side of Mountain Avenue (Alberta St – Strathcona St) will be designated as a – 15 minute Student Drop off/Pick up zone from 7 am – 5 pm – Monday – Friday;
AND**

**That the south side of Mountain Avenue (Alberta St – Strathcona St) will be designated a No Parking zone from 6 am – 5 pm on School Days;
AND**

**That the handicapped parking stall located in front of the Crossfield Elementary School be relocated to the east side of the Crosswalk,
And**

**That the Handicap parking stall on the south side of Mountain Avenue across from the W. G. Murdoch school be removed, keeping the Handicap parking stall east of the main school doors;
AND**

That the changes become effective September 1, 2019 allowing administration time to provide notice to affected parties and change over the signage.

**IN FAVOUR
Councillor Grace
Mayor Tennant
Councillor Gabriel
Councillor Price**

**OPPOSED
Councillor Helfrich**

MOTION CARRIED

Councillor Helfrich is opposed, as he believes the Town should consult with the affected residents and receive feedback before a decision is made.

Further discussion was held and motion **163-2019 MOVED by Councillor Grace that Administration proceed with the implementation of traffic calming measures on Mountain Avenue from Alberta Street to Strathcona Street as follows:**

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AND**

**That the south side of Mountain Avenue (Alberta St –
Strathcona St) will be designated a No Parking zone from 6
am – 5 pm on school days;**

AND

**That the handicapped parking stall located in front of the
Crossfield Elementary School be relocated to the east side of
the Crosswalk,**

And

**That the Handicap parking stall on the south side of Mountain
Avenue across from the W. G. Murdoch school be removed,
keeping the Handicap parking stall east of the main school
doors;**

AND

**That the changes become effective September 1, 2019
allowing administration time to provide notice to affected
parties and change over the signage.**

be amended to include,

that administration send letters to the affected properties
owners requesting feedback with the respected changes.

CARRIED

With this amendment Councillor Helfrich changed his vote to IN
FAVOUR.

Discussion was held and the following motion was made:

Temporary Road
Closure to hold a Show
& Shine on McCool
Street – Saturday July 6,
2019

**164-2019 MOVED by Councillor Price that the Muscle Car
Shop & Airdrie Rods & Restoration Ltd.'s request to
temporarily close McCool Street from the north end of 813
McCool Street to the south end of 805 McCool Street for a
Show & Shine on July 6, 2019 from 7:00 am – 6:00 pm be
permitted,**

And

**That the Town Operations department provide the required
barricades**

And

**That Crossfield Fire Department & Bylaw Enforcement be
Operations be advised of the closure.**

CARRIED

BUSINESS ARISING FROM MAYOR & COUNCILLORS BUSINESS & COMMITTEE REPORTS

Mayor Tennant

May 8 – Mountain View Regional Water Service Commission –
tour of drilling.

May 8 - Ag Society Meeting

May 12 - Council Planning Meeting.

May 13 – Inter Municipal Committee Meeting & Library Meeting.
May 16 – Handi Bus Meeting was cancelled.

Crossfield Municipal Library - Letter of Support – Community Initiative Program

165-2019 MOVED by Mayor Tennant that the Town of Crossfield support the Crossfield Municipal Library in their efforts in applying for Phase 1 IT Upgrades, and Circulation Materials (ongoing, 'refresh' phase 2, tools) in the Library under the Community Initiative Program (CIP) under Project Based Funding Stream through the Alberta Lottery Fund.

CARRIED

Deputy Mayor Gabriel May 14 - Council planning meeting
May 15 - Rural Women In Business meeting

Upcoming meetings
Golf Meeting
Meeting with MLA Blake Richards

Councillor Grace May 8 - Ag Society
May 14 - Council Planning Meeting
May 15 – Rural Women In Business Committee

Councillor Helfrich May 14 - Council Planning Meeting
May 19 – Resident James Rowan and I attending Irvine Tack and Trailer to view an original Pete Knight Saddle. We have been given a verbal approval that they would donate the saddle to the museum when it's ready.

Councillor Helfrich & CAO Bosman did a drive around town last week and a few things were noted:

- 2A ditches look great
- Town entrance signs are we looking at getting more vegetation in them?
- A few residential areas that need to be looked at with respect to unsightly properties.
- Look at adding onto the Railway Street grant and include site improvements such as grass or treed boulevard etc.

Councillor Helfrich brought forward concerns with respect to the people parking too close to intersections and affecting the visibility of drivers and pedestrians.

Discussion was held and the following motion was made:

166-2019 MOVED by Councillor Helfrich that Council direct Administration to look into corrective options for congested intersections with respect to visibility and drive/pedestrian safety.

CARRIED

Railway Street Revitalization Meeting with Businesses **167-2019 MOVED by Councillor Helfrich that administration invite affected Railway Street Businesses to a 2020 Railway Street Revitalization upgrade information meeting on Tuesday July 9, 2019 at 7:00 pm. CARRIED**

Councillor Price May 8 - Ag Society Meeting
May 14 - Council Planning Meeting

**ADMINISTRATIVE/OPERATIONS
UPDATE – CAO Bosman**

We are currently in the process of interviewing for the new FCSS Director and Community and Grant Coordinator. We hope to have a decision made by the end of next week.

Selling of Old Fire Department Tanker Truck **168-2019 MOVED by Councillor Price that Council authorize Fire Chief Niven to sell the old Fire Department tanker truck as discussed. CARRIED**

169-2019 MOVED by Councillor Price that the CAO Report be accepted as presented. CARRIED

**COMMITTEE OF THE WHOLE
ITEMS**

Nothing further under Committee of the Whole.

CORRESPONDENCE BINDER

Marigold Library System Annual Reports
• 2018 Audited Financial Statements
• 2018 Value to your Investment Report for your library
• Highlights from April AGM
170-2019 MOVED by Councillor Helfrich that the items under the Correspondence Binder be filed for information.

UPCOMING EVENTS AND PROGRAMS

- May 25 – 1:30 pm WG Murdoch High School Graduation Ceremony – school gym – community welcome
- May 29 – Women’s Conference – 8:30 am – 4:30 pm – Crossfield Baptist Church
- May 30 – Youth and Mental Health discussion – WG Murdoch School, 6 pm – Community Welcome
- June 6 – First Crossfield Ag Society Famers Market – Hall Parking Lot
- June 7
- 8:00 am - Town Pete Knight Pancake Breakfast – Community Hall
- 6:00 pm - Pete Knight Rodeo – Rodeo Grounds
- June 8


- ✔ 8:00 am - Ag Society Breakfast – Pete Knight Arena
- ✔ 11:00 am - Pete Knight Day Parade – start at Limit Ave/Railway Street
- ✔ 1:00 pm – Pete knight Rodeo begins
- ✔ 5:00 pm - Elks Demo Derby
- ✔ For more information on Pete Knight Days, visit <https://infopeteknighdays.wixsite.com/rodeo>
- ✔ June 11 – Town Branding Workshop 10 am – 2 pm, Town Administration Office – Council and Staff event
- ✔ June 12 – Chamber monthly meeting – 7:45 am at the Library
- ✔ June 13 - Crossfield Escapes/Day Camp at Farmers Market
- ✔ June 14 – Town of Crossfield Seniors Trip – Spruce Meadows
- ✔ June 14 – Chamber of Commerce Annual Charity Golf Tournament – Collicutt Siding
- ✔ June 27 - Town of Crossfield @ Farmers Market – Canada Day Shirt Sales

No questions were asked from the public.

GALLERY QUESTION & ANSWER PERIOD

ADJOURN

171-2019 MOVED by Councillor Price that the Council meeting adjourn at 9:25 p.m. **CARRIED**



Mayor Tennant



CAO Bosman