

**Regular Council Meeting  
June 4, 2019 – 6:00 p.m.**

Minutes of the Regular Meeting of the Municipal Council of the Town of Crossfield, in the Province of Alberta, held in Council Chambers with the following:

**PRESENT**

Mayor Tennant  
Deputy Mayor Gabriel  
Councillor Grace  
Councillor Helfrich  
Councillor Price  
CAO Bosman  
Administrative Assistant Nash, Recording Secretary

**GUESTS**

Arrived at 6:30 pm  
Merel Jarvis, Development & Community Standards  
Steve Cark, 314 Pure  
Anthony Cerami, MDD

Arrived at 7:00 pm  
Russ Nash, Community Development  
Devin Bradbury, Resident  
James Rowan, Resident

**CALL TO ORDER**

Mayor Tennant called the Council meeting to order at 6:00 p.m.

**IN CAMERA**

**172-2019 MOVED by Deputy Mayor Gabriel that Council enter In Camera to discuss “In Camera items” as per 16 (1), 17 (1) and 18 (1) of Freedom Information and Protection of Privacy Act at 6:00 p.m. CARRIED**

*Steve & Anthony left the meeting at 6:52 pm*

*Merel left the meeting at 7:03 pm*

**173-2019 MOVED by Councillor Grace that Council leave In Camera at 7:06 pm. CARRIED**

**CALL PUBLIC MEETING TO ORDER**

Mayor Tennant called the public meeting to order at 7:10 pm

**APPROVAL OF AGENDA**

**174-2019 MOVED by Councillor Price that the agenda be accepted as presented. CARRIED**

## APPROVAL OF MINUTES

**175-2019 MOVED by Deputy Mayor Gabriel that the minutes of the May 21, 2019 regular Council meeting be accepted as presented. CARRIED**

## DELEGATIONS

Devin Bradbury - Seeking a bit of financial assistance so they can spruce up the skateboard park.

Devin Bradbury attending the Council meeting to talk about rebuilding the skate park. He has reached out to the community for volunteers, but has had no luck. He has family support to help him with the rebuild.

He would like to update the park as it is out dated and he is noticing more kids in town, and he feels this would be another sport option for the community and would bring other people into the community from out of town.

Devin is in the process of getting quotes on wood and will provide a full package once he has received all his quotes.

Further discussion was held and Russ Nash will confirm if there are any CSA Park standards that are required to be met for the skate park and he will also provide information on companies who do ramp designs to Devin.

Council thanked Devin for his interest and for attending the meeting.

## ACTIONS AND DECISIONS

Notice of Intention to Expropriate a portion of lands legally described as Plan 8210733, Block 3, Lot 8 – McCool Crescent.

Discussion was held on the Notice of Intention to Expropriate a portion of lands and the following motion was made:

**176-2019 MOVED by Mayor Tennant that the Town of Crossfield initiate and pursue the expropriation of a portion of the lands legally described as Plan 8210733, Block 3, Lot 8 which portion is approximately 0.11 Acres as shown on Schedule A of the Notice of Intention to Expropriate for the purpose of a new lift station**

**And**

**that administration be authorized to delay registering the Notice of Intention to Expropriate for up to 14 days pending outcomes of continued negotiations with the registered land owner . CARRIED**

*Devin Bradbury left the meeting at 7:35 pm*

Golf Course – Cross Country Skiing Course - Alberta Winter Games

Council discussed the Airdrie 2020 Alberta Winter Games – Cross Country Ski Course at the Collicutt Siding Golf Course.

Council agreed that the Town cannot provide manpower to move the manmade snow onto the course as that will tie up resource for the Town.

Council also agreed that at this time there are no plans to repair the sewer line from the golf course.

Further discussion was held and the following motion was made:

**177-2019 MOVED by Mayor Tennant that the Airdrie 2020 Alberta Winter Games be permitted to use the Collicutt Siding Golf Course as the venue for the Cross Country Ski Course  
And  
That Council will provide letters of support wherever appropriate for grant applications  
And  
That the Town of Crossfield cannot guarantee manpower and/or equipment to help build the cross country ski course due to limited availability of both  
And  
That the Town has no current plan to repair or replace the sewer line at this time  
And  
That the request for donation of water will be further discussed.**

**CARRIED**

*Russ left the meeting at 7:50 pm*

Proclamation – Seniors  
week June 2-8, 2018.

**178-2019 MOVED by Councillor Helfrich that the Town of Crossfield Proclaim June 2-8, 2019 as Seniors Week.**

**CARRIED**

**BUSINESS ARISING FROM MAYOR  
& COUNCILLORS BUSINESS &  
COMMITTEE REPORTS**

**Mayor Tennant**

May 25 – greetings to the Graduation Class of 2019  
May 28 – Marigold Standards & Services meeting  
May 29 – Rural Women in Business Conference  
May 31 - Emergency Management Exercise  
June 3 - Attended the Elks Steak-Fry

**Cemetery Gates**

**179-2019 MOVED by Mayor Tennant that the Cemetery Gate be awarded out to a company that can complete the work by July 5, 2019**

**CARRIED**

**Deputy Mayor Gabriel**

May 22 - Golf Meeting  
May 23 - Met Blake Richards  
May 28 - Met with CAO Bosman and, Plasti-Fab, and Elgin Van Marrion  
May 28 - Arranged flowers for Rural Women In Business  
May 29 - Rural Women In Business  
May 29 - Rocky View Foundation  
May 31 - Emergency Management Exercise  
May 31 - Paint Night supporting the Children's Hospital

**Councillor Grace** May 22 - Rural Women In Business committee Meeting  
May 23 - Blake Richards  
May 29 - Rural Women In Business  
May 31 - Emergency Management Planning  
June 3 - Attended the Elks Steak-Fry

**Councillor Helfrich** May 31 - Emergency Management Planning

**Councillor Price** May 29 - Rodeo meeting

## ADMINISTRATIVE/OPERATIONS UPDATE

There is a dandelion issue in the Veterans Park extension. Administration has provided notice to the land owner and have given them a time line to clean it up or the Town will come in and do the work for a fee.

With the increase in enforcement of unsightly properties in town, the parks department will be bringing in additional summer staff to help with cleanup of the bylaw enforcement notices.

Paving of the Vista Park outdoor arena was delayed last year due to weather, but should be going ahead shortly.

Railway Street  
drainage "Big Dig"

The Railway Street drainage "Big Dig" will start next week. Railway Street between Laut Ave & Ross Street will be closed for a couple days. Notices have been sent out in everyone's mail boxes and placed on the Town's social media noting the construction and road closure.

sanitary sewer  
replacement - phase 3  
has

The sanitary sewer replacement - phase 3 has been posted for tender on Alberta Purchasing Connection (ACP). The sewer tender package includes the initial scope of work that the Town is committing to tender out, but we have also included extensive options of work in it. If it comes in lower then we can do the original scope of work under budget or do more work within budget, pending council's approval.

Railway Street  
underground drawings

In preparation for the meeting with the Railway Street businesses' regarding downtown, administration is getting very close to the "50%" drawings which are the underground drawings (water, storm, sanitary) and we will get this out to tender as fast as we can. Again depending upon the numbers, if it comes in lower then we can do the original scope of work under budget or do more work within budget, pending council's approval.

Mayor Tennant inquired if we were going to have the meeting with the businesses before it was put out to tender? CAO Bosman advised that we are putting the underground out to tender because that will define how much we will have for the above ground work.

Mayor Tenant wanted the meeting with the businesses before it went to tender, so that the affected businesses are included in every step of the project as it has the biggest effect on them.

CAO Bosman advised that this is a planning exercise - we want to know what our underground cost will be as early as we can so that we have an idea of costs for the above ground.

Mayor Tennant inquired if this is the stage where we include that they are working 24-7 – is this included in the tender packages?

CAO Bosman advised that we do not necessarily want to limit them to 24-7, but we are making it available that they can work as many hours as they want.

Mayor Tennant, Deputy Mayor Gabriel and Councillor Grace want them to work 24-7 and want them to be prepared to do that. – get in, get the work done, and get out – less interruptions for the businesses.

CAO Bosman would have concern with mandating 24-7, simply because mid-tier companies would not have the ability to run that many different crews. The 24-7 would eliminate a very substantial number of contractors for potentially bidding.

Further discussion was held and CAO Bosman will include wording in the tender package – preference will be given to the shortest completion time and a 24 -7 work schedule is permissible and encouraged.

Once the tender package is available, CAO Bosman will forward it to Council for their information.

**180-2019 MOVED by Deputy Mayor Gabriel that the Administrative/Operations Update be accepted as presented. CARRIED**

Mayor Tennant brought forward information from a resident; Mary Schultz, that she dropped off regarding concerns with respect to the width of sidewalks – in that people need to trim their hedges back. From time to time, Mary has brought it forward to Council's attention and she thought there was may be (on her part) a desire to ban a certain kind of hedge.

Further discussion was held and Administration will bring forward current bylaw wording to Council's planning meeting for review and possible re-wording.

**IN CAMERA**

Swirltex & Town of  
Crossfield Sanitary  
Capacity

**181-2019 MOVED by Councillor Helfrich that Council authorize administration to proceed with the Swirltex technology as discussed.**

**CARRIED**

**CORRESPONDENCE BINDER**

Nothing further under Correspondence Binder

**GALLERY QUESTION & ANSWER PERIOD**

No questions were asked during the gallery question and answer period

**UPCOMING EVENTS AND PROGRAMS**

- June 6 – First Crossfield Ag Society Famers Market – Hall Parking Lot
- June 7  
8:00 am - Town Pete Knight Pancake Breakfast – Community Hall  
6:00 pm - Pete Knight Rodeo – Rodeo Grounds
- June 8  
8:00 am - Ag Society Breakfast – Pete Knight Arena  
11:00 am - Pete Knight Day Parade – start at Limit Ave/Railway Street  
1:00 pm – Pete knight Rodeo begins  
5:00 pm - Elks Demo Derby  
For more information on Pete Knight Days, visit <https://infopeteknighdays.wixsite.com/rodeo>
- June 11 – Town Branding Workshop 10 am – 2 pm, Town Administration Office – Council and Staff event
- June 12 – Chamber monthly meeting – 7:45 am at the Library
- June 13 - Crossfield Escapes/Day Camp at Farmers Market
- June 14 – Town of Crossfield Seniors Trip – Spruce Meadows
- June 14 – Chamber of Commerce Annual Charity Golf Tournament – Collicutt Siding
- June 27 - Town of Crossfield @ Farmers Market – Canada Day Shirt Sales

**ADJOURN**

**182-2019 MOVED by Councillor Price that the Council meeting adjourn at 9:15 p.m.**

**CARRIED**

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Mayor Tennant

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CAO Bosman