

**Regular Council Meeting  
March 19, 2019 – 6:00 p.m.**

Minutes of the Regular Meeting of the Municipal Council of the Town of Crossfield, in the Province of Alberta, held in Council Chambers with the following:

**PRESENT**

Mayor Tennant  
Deputy Mayor Gabriel  
Councillor Grace  
Councillor Price  
CAO Bosman  
Recording Secretary Lindsey Nash

**ABSENT WITH CONSENT**

Councillor Mayor Helfrich

**GUESTS**

Mary Schultz

**CALL TO ORDER**

Mayor Tennant called the Council meeting to order at 5:58 p.m.

**IN CAMERA**

**083-2018 MOVED by Councillor Grace that Council enter In Camera to discuss "In Camera items" as per 16 (1) 21 (1), 24 (1) of the Freedom of Information and Protection of Privacy Act at 5:58 p.m. CARRIED**

**084-2018 MOVED by Deputy Mayor Gabriel that Council leave In Camera at 6:58 pm. CARRIED**

**CALL PUBLIC MEETING TO ORDER**

Mayor Tennant called the public meeting to order at 7:02 p.m.

**APPROVAL OF AGENDA**

**085-2018 MOVED by Councillor Grace that the agenda be accepted as amended with the removal of item "a" under Delegations as they will not be in attendance tonight. CARRIED**

**APPROVAL OF MINUTES**

**086-2018 MOVED by Deputy Mayor Gabriel that the minutes of the March 5, 2019 regular Council meeting and March 12, 2019 Special Council meeting be accepted as presented. CARRIED**

**DELEGATIONS**

Municipal Accountability  
Advisors, Municipal Affairs –  
Presentation on Municipal  
Accountability Program (MAP)

Due to the recent call for a Provincial Election, the Municipal Accountability Advisors were not in attendance at the meeting and the Municipal Accountability Program (MAP) has been put on hold until after the election.

Stacey Davis – FCSS Update Stacey reported that the Crossfield Ag society has informed her they have decided to withdraw their application for funding for their senior's gardening program. They would like to decrease their ask to \$1000 for their youth garden program only.

Discussion was held and the following motion was made:

**087-2019 MOVED by Deputy Mayor Gabriel that Council accept the amended funding request from the Crossfield Ag Society to \$1,000 for their youth garden program. CARRIED**

The attached spreadsheet outlines FCSS funding recommendations for 2019. Stacey noted that there was a late application that was accepted based on the Ag Society's decision to not go forward with their Senior's Gardening program until 2020- when they will re-apply. They will continue to offer their children's program (and keep \$1000 of the original \$4000 they were awarded). Due to this- we have \$3000 remaining in funds that were previously approved for outside agencies.

The Crossfield Elementary School's request for an indigenous leader to attend the school to encourage inclusive community building within the school fits the mandate and eligibility of FCSS funding.

Discussion was held and the following motion was made:

**088-2019 MOVED by Councillor Grace that Council accept the recommendation and approve the updated 2019 FCSS funding listing with \$1,250.00 to be redirected to the Crossfield Elementary School and reducing the Ag Societies Children's Garden to \$1,000.00. CARRIED**

Stacey provided Council with the 2019 FCSS Calendar outlying the date and deadlines.

Discussion was held and the following motion was made:

**089-2019 MOVED by Councillor Price that Council accept the 2019 FCSS calendar outlying the dates and deadlines of 2019 FCSS procedures. CARRIED**

CAO Bosman thanked Stacey for her hard work and dedication to the Town and wished her the very best in her future endeavors.

Council also expressed their sadness of her departure from the Town and thanked Stacey for her work with the community organizations and wishes her success in her future endeavors.

*Stacey left the meeting at 7:10 pm.*

**FINANCIAL REPORTS (CHEQUE LISTING & ACCOUNTS RECEIVABLES)**

**090-2019** MOVED by Deputy Mayor Gabriel that the Accounts Payable, being cheques 20190408 to 20190641 in the amount of \$795,393.67, the Accounts Receivable and Bank Reconciliation be confirmed and accepted as prepared.

**CARRIED**

**BYLAWS**

Bylaw 2019-06 - Redesignation from Residential Single Detached Large Parcel District (R-1A) to Residential Two Dwelling District (R-2), of the lands legally described as: Lot 13, Block 25, Plan 1632R

**091-2019** MOVED by Councillor Price that Bylaw 2019-06 to redesignate from Residential Single Detached Large Parcel District (R-1A) to Residential Two Dwelling District (R-2), of the lands legally described as: Lot 13, Block 25, Plan 1632R, be given first reading

And that a Public Hearing be set for Tuesday April 16, 2019 at 6:30 pm.

**CARRIED**

**POLICIES**

Working Alone policy 2019-04

**092-2019** MOVED by Mayor Tennant that the Working Alone Policy 2019-04 be accepted as presented.

**CARRIED**

**093-2019** MOVED by Mayor Tennant that administration provide policy recommendations on data collection with respect to working alone.

**CARRIED**

**ACTIONS AND DECISIONS**

Letter from commercial building owner regarding sidewalk snow clearing policy

Council discussed the letter of concern and the following motion was made:

**094-2019** MOVED by Councillor Price that a letter of response be sent to the commercial building owner addressing their concerns.

**CARRIED**

**BUSINESS ARISING FROM MAYOR & COUNCILLORS BUSINESS & COMMITTEE REPORTS**

**Mayor Tennant**

March 9<sup>th</sup> – Rodeo Appreciation Dinner  
March 11<sup>th</sup> – Interview with Dr. Sandeep Agrawal – Director & Professor of the U of A Planning Program and Cody Gretzinger, City of Edmonton. – interview was regarding annexation  
March 12 - Council Special meeting & planning meeting  
March 13<sup>th</sup> – MVRWSC

**Deputy Mayor Gabriel**

March 6- met with a rate payer about a spur line  
March 6- MPC  
March 9- Rodeo Sponsorship Dinner  
March 12 - Council Special meeting & planning meeting

**Councillor Grace** March 12 - Council Special meeting & planning meeting  
March 13 - Ag Society Meeting

**Councillor Price** March 6 - Rodeo Board meeting  
March 9 - Rodeo Board Sponsorship dinner  
March 12 - Council Special meeting & planning meeting

**ADMINISTRATIVE/OPERATIONS  
UPDATE – CAO Bosman**

**Differential tax policy** As you know Council has directed administration to present options for a differential tax policy for nonresidential properties. Vacant nonresidential land gets taxed more aggressively than development land.

CAO Bosman advised that he and the Assessor have talked about different scenarios, and have agreed upon an option, but it is not a perfect option as additional adjustments may need to be made.

We would go with an approach where we raise the land portion of taxes fairly substantially and reduce the building/improvement portion of the taxes for nonresidential properties.

The net effect of this those who have developed property (building/improvements), would see a slight tax decrease and those with vacant land would see a slight tax increase.

CAO Bosman will bring forward a report to the next Council meeting with different options for Council to consider.

**Alternative Punishment** CAO Bosman advised that he was approached by a citizen with respect to Alternative punishment – ie instead of paying a fine for a ticket, you do community service.

Council discussed this and agreed that the Town would not be offering an “Alternative Punishment” mechanism.

**095-2019 MOVED by Councillor Grace that the Administrative/Operations Update be accepted as presented. CARRIED**

**IN CAMERA**

**Phase 1 Environmental  
Study – Town Owned  
Lands**

**096-2019 MOVED by Councillor Price that administration be directed to conduct a Phase 1 Environmental on the Town owned lands located to the south of Laut Avenue. CARRIED**

**CORRESPONDENCE BINDER**

Nothing further under the Correspondence Binder

**GALLERY QUESTION & ANSWER PERIOD**

There were no questions from the gallery.

**UPCOMING EVENTS AND PROGRAMS**

- Wed March 20 - Seniors Trip, Stage West Matinee
- Mon March 25 – deadline for Crossfield Living Ad Design
- Tue March 26, 2019, 6-9 pm at the Town Office – Swirltex Open House
- Mon April 1 – 2:30 – 4:30 Transportation Master Plan Stakeholders meeting 6-8 pm in the Council Chambers, Public Open House with ISL about TMP and Swirltex will be participating to showcase their water recycling technology.
- Fri April 5 – Deadline for Summer staff positions
- Sat April 6 – Crossfield Farmer's Market Spring Market – Crossfield Community Hall
- Sun, April 7 – Family Hike at Big Hill Springs Park, charter bus trip and hike, 1 pm – 4 pm
- April 8 to 15 – Distribution of Crossfield Living Magazine will begin
- April 27 & 28 Airdrie Home and Garden Show
- May 4 & 5 – Cochrane Trade Fair
- July 8 – Cross Iron Trade Fair 8 am – noon

**ADJOURN**

**097-2019 MOVED** by Deputy Mayor Gabriel that the Council meeting adjourn at 7:57 p.m. **CARRIED**

  
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Mayor Tennant

  
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CAO Bosman